G. R. S. 58

Previous references.

1912

(Gen Fin)

File No. 61-12

Serial Nos. 1-3

Later references.

140 of 1913 Sls 1 to 2 B for Sept 1914.

B. F. 12-15 Sls 17 and 33, B. Tels 10.

GENERAL AND REVENUE SECRETARIAT

p. 16(E)

Serial Nos. 1-3

Part B. for February 13

SUBJECT.

Temporary Establishment for the Comptroller's office, P. W & Ry Branch in Connection with the System of the Check bills for works by P.W. Disbursers.

From the Secretary to Govt. P. W. Deptt

No 1350/8856 Dy 6-11-12

Forwards letter no 1219 Dy 3-10-12 from the Comptroller Public Works Branch, Soliciting Sanction to the entertainment of a temporary Establishment Consisting of one Clerk on Rs 40/-, 2 clerks on Rs 35/- & 2 clerks on Rs 25/- in connection with the System of checking bills to be introduced from 1st December 1912

To Comptroller, P. W & Ry Branch, Secy P.W.D.

No 4487-8 Dy 8-12-12

Sanctions the entertainment of temporary Staff from 1-12-12 with the observation that thoroughly efficient.

2

Rangoon 6-13

should be entertained and the question of additional
title for the Canvery Reservoir Survey division is
reserved for separate orders and authorizes the
Comptroller to revise the forms as indicated in
para 3 of his memorandum.

G.R.S. 11] 1912-13

GENERAL AND REVENUE SECRETARIAT.

G. 7)

NOTES.

File No. 61-12

FILE HEADING.

Temporary Establishment for the Comptroller's Office P.W. & R.d Br.
in Connection with the System of the Check bills for works by Public works:

From

The Secretary to Govt. P. W. Deptt.

No. 1350 / 8856. Dated 4-11-1912 Received 5-11-1912

Diary No. 1570	Enclos	Spare Copies.	Serial No. /

BRIEF ABSTRACT OF LETTER.

Forwards letter No 1219 of 3/10/1912 from the Comptroller, Public Works Br, Soliciting Sanction to the Entertainment of a temporary establishment Consisting of 1 clerk on Rs 40/- 2 clerks 35/- and 2 clerks on Rs 25/- in Connection with the System of checking bills to be introduced from 1st December 1912.

1624 of 11-11-1912 fr. Comptroller P.W. & R.d — Reminder [illegible]

NOTES AND ORDERS.

H The System of obtaining bills from the Divisions for audit in the Central Office of the Comptroller was sanctioned by His Highness on 26/6/1912

2 The Secretary P.W.D. in forwarding Comptroller's letter to Govt., suggests that the [illegible]

NOTES—First Sheet.

GPB—55,000—15-6-13

R. S. 12]

General and Revenue Secretariat. G/7 File No. 61 of 1912

Serial No.	
2	To (1) The Comptroller, P.W. & A.G. Branch (2) " Secy, P.W.D No. 4487-8 & 8/2/13. Sanctions the entertainment of temporary establishment from 1.12.12 with the observation that thoroughly efficient men should be entertained and the question of addl establishment for the Cauvery Reservoir Survey Divn is reserved for separate order & authorises the Comptroller to revise the forms as indicated in para 3 of this memorandum.

9/2

Noted on the note sheet. 15/1/13

NOTE—Contn. sheet.

GBB—20,000—20-1-12

G.R.S. 13]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Submitted to Supt.
please see the Asst
Secy's pencil remark
in the margin on page 2
of the collection C. 761-12
placed below. It is not
clear whether the action
was taken or not in accordance
with the above remark. I
therefore solicit instruc-
tions as to whether the
collection may be sent
to General Records or
not.

CR
7/6/13

Send to Records

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

GPB—25,000—11-11-11

superintending Engineer in charge of the Division has submitted his own proposals on the subject. They will be dealt with by this Department.

5. The Comptroller may be asked t arrange for the supply of the new form of bills with additional space for - - contractors' acknowledgment, referred to in para 3 of his memorandum.

6. Early orders may be passed on the subject, as the new system is proposed to be given effect to commencing from the month of November 1912.

For Secretary to Government,
P.W.Department.

Enclosures:- 2 Stitched files.
1 Comptroller's no: 1219/G.A. dated the 3rd October 1912
1 Copy of memorandum
1 Proposition Statement.

Total No: of enclosures 3 & 2 Stitched files.

1. Clerk on Rs.. 40-0-0
2. clerks on Rs. 35-0-0
2. do Rs. 25-0-0

The ususal proposition statement is herewith forwarded. Necessary provision to the extent of Rs. 4000/- has been made in the Public Works Budget for current year under " Accounts" to meet the' above charges.

I have the honor to be,

Sir,

Your most obedient servant,

J Chakravarti

Comptroller,

P. W. & Ry Branch.

ML
3.10.21

per Code para 1101 and where the sums paid are below Rs. 10/-.

The object aimed at by the proposed change is that in every case of the payment the code rules are strictly observed and measurements are taken and a bill is drawn up whenever such a course is necessary before payment. If in course of check of paid bills, irregularities or unusual figures are noticed, abstracts of sanctioned estimates, Schedules of accepted rates and such other documents as are necessary might be sent for and the case fully gone into. Where irregularities are found grave action can at once be taken to inspect the offices concerned and set matters right without loss of time and without waiting for annual inspection in the usual course.

Bills will have to be prepared by subordinates in duplicat so that the originals may be sent to the Central Office for aud and the duplicates retained for the use of the Division and Sub Division Offices. The number of bills which a subordinate prepares every month being small, the number of duplicate bills to be prepared will not be much. In Madras, many divisions prepare only one copy of the bill and submit to the Audit Office the Measurement Books being sufficient for reference in the Sub Divisions and C. Registers in the Division Offices. There is however no objection if the Sub Divisional Officers wish to retain copies of bills for reference.

As will be seen from the foregoing para, the labour involved in the preparation of duplicate bills by subordinates is not muc and any additional establishment either in the Sub Divisional Office or in the Divisional Office for this purpose does not seem to be necessary except in Cauvery Reservoir Division where two hands on Rs. 25/- each may be required in consideration of the special features of the Division and the representation made by the Superintending Engineer to this office. In the Central Office, checking of these bills entails substantial

substantial additional work and the existing auditing staff cannot cope with it. An additional staff consisting of 5 clerks one on Rs. 40/- , two on Rs. 35/- and two on Rs. 25/- will at least be required to ~~xx~~ cope with the additional work involved by the proposed new system. Provision for this exists in the Budget and the men will be entertained temporarily from December 1912. The strength of the Establishment will be changed next year if necessary according to the light of experience and it will be made permanent with effect from 1st July 1913, with proper sanction.

Sd. J. S. Chakravarti.

Comptroller of Mysore,
P. W. & Ry Branch.

3.10.12

"C o p y"

Assistant Examiner,
P. W. & Ry Branch.

Tabular Statement shewing the Proposed changes in the Account Establishment of the Comptrollers' Office M. M. & Ry Branch

Authority	Office for which this proposition belongs.	Nature of changes. Present Scale — no:	designation	Rate minimum	Annual Increment	maximum	mean Amount	Proposed Scale — no:	designation	Rate minimum	Annual Increment	maximum	mean Amount	Per mensem Increase	Per mensem Decrease	Ground for proposition
Gy. O. no: 96 6654-5/Gy. T. 09-07 dated 22nd June 1908.	Office of the Comptroller of Mysore M.M. & Ry Branch.		Temporary.						Temporary.							
		2	Clerks.	30		30	60	2	Clerks	30		30	60			
								1	Clerk.	40		40	40			
								2	Clerks.	35		35	70			
								2	Clerks.	25		25	50			
			Total				60	7	Total				220	160		Vide Govt. Order No. Gy. T. 09-07 dated 22nd June 1908.

Certified that the present scale has been verified by me.

Bangalore
3rd October 1912.

A. Appanna Mood
Asst: Examiner of Accts
M. & Ry Branch.
Jul 3.10.XII.

6/2/13

G.R.S. 28]

File No. 61-12

Serial No. 2

Diary No. of letter replied to 157

Proceedings of the Government of His Highness the Maharaja of Mysore

GENERAL AND REVENUE SECRETARIAT.

(97.)

the 191

READ—

Memo. No. 1350 dy 4th Novr 1912 from the Secy to Govt. P.W. Deptt forwarding letter No. 1219 dy 3-10-1912 from the Comptr. P.W. & Ry Branch, soliciting sanction to the entertainment with effect from 1st December 1912 of a temporary establishment

over.

Date of issue 8 Feby/13

Signed by Mr Srinivasaraghavachar

ORDER THEREON. No.

SUBJECT.

copd. 11/2/13

at an additional cost
of Rs 160/- per mensem
as noted in the margin
in connection with the
System of checking
original bills received
from the Divisions for
audit in the central
office of the Comptroller
in accordance with
the new Scheme Sanc-
tioned by Government
and communicated in
Public Works Secretary's
No. 776/5295 of 29-6-1912
and forwarding the ne-
cessary proposition
Statement for the addi-
tional establishment
asked for and the under-
mentioned Memorandum
explaining the features
of the new System.

1 clerk on Rs 40/-
2 clerks on Rs 35/-
2 clerks on Rs 25/-

[Here enter the

GPI—20,000—2-10-11

G.R.S. 27]

GENERAL AND REVENUE SECRETARIAT.

(Continuation sheet draft form.)

Memorandum 7.(

Order thereon No 4187-8
8-2-13

An additional ~~A~~ temporary establishment at an ~~additional~~ cost of Rs 160/- per mensem as noted in the margin is sanctioned with effect from 1st December 1912, the extra cost during the current year being met from the sum of Rs 4,000/- provided under "Accounts" in the Public Works Budget for 1912-13.

1 clerk on Rs 40/-
2 clerks on Rs 35/-
2 clerks on Rs 25/-

It is hoped that only ~~traced~~ thoroughly efficient men will be appointed

2. The question of additional establishment for the Cauvery Reservoir Division is reserved for separate

consideration and Orders
will issue thereon in
due Course.

3. The Comptroller
will make the necessary
revision of forms as
suggested in para 3 of
the Memorandum.

Offg. Secretary 5/2/13

To
The Comptroller, P. W. & Ry Branch
The Secretary to Govt
P. W. Deptt
returning the enclosures (2 files referred to in para 2 of this memo)
received with his memo
read above.

GPB—15,000—13-11-11